

# Designated Dismissal Routine 2019-20

Nothing is more important to us than the safety of your children. It is imperative that each child in the building is properly accounted for at all times, and especially so at dismissal, a time when there is greater activity in the building.

Please select **one** of the following three choices listed below as your child's designated, normal dismissal routine.

We **must** have a note from you **each time** your child's routine dismissal plan changes! Please use the attached "Student Change of Dismissal Form" for this purpose. Feel free to copy the blank to have on hand for hectic mornings. The Student Change of Dismissal form is also located on our website under *Important Documents*. This is a necessity even if your child has two or more commonplace dismissal routines.

Of course, a handwritten note will also be accepted.

**Phone calls to the Main Office regarding changes in dismissal are limited to emergency situations only.** And please know that, in all situations, if there is confusion as to your child's proper dismissal plans, he or she will be kept safely in Camp Kerry until you can be reached. Thank you!

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Student's Name \_\_\_\_\_ Grade \_\_\_\_\_

The normal dismissal routine for my child, listed above, is:

**CHOOSE ONE ONLY!!**

\_\_\_\_\_ Picked up at school at dismissal time **-OR-**

\_\_\_\_\_ Sent to Camp Kerry - **OR** -

\_\_\_\_\_ Put on the \_\_\_\_\_ bus.  
(School District)

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name: (Please print) \_\_\_\_\_